



## BCarbon AI Notetaker Policy

January 4, 2024

In recent months, BCarbon staff have noticed several members of the stakeholder working group using AI bots to attend our monthly meetings and take notes. BCarbon has diligently researched the most utilized AI meeting bots and has decided that **moving forward, AI bots will not be allowed to attend or document stakeholder meetings.** The rationale for this decision is summarized below.

- Candor: BCarbon prides itself on its culture of stakeholder engagement that is open and “dirt honest.” This is why we’ve never recorded our meetings – we want everyone in attendance to feel as comfortable as possible sharing their thoughts, ideas, and concerns with the group. This is particularly important as the sensitive concerns that may be voiced help to strengthen BCarbon’s protocols and guide our decision making as an organization. We believe that this honesty, vital to the organization’s mission, will be impaired by the use of AI, as stakeholders may not voice their opinions for fear of being recorded.
- Security: AI is evolving faster than the regulatory system, meaning that AI security and protection is largely at the discretion of developers. AI auditors have found serious security concerns in multiple office-place AI systems, including the distribution of consumer data to third parties. BCarbon wants to maintain the utmost security for its stakeholders. (Sources for additional information: [Consumer Privacy](#)'s review of OtterAI, [Tech Safety](#)'s recommendation to leave meetings using AI assistants, AI meeting software banned by [Sanford University](#)).
- Consent: Many AI tools for Zoom meetings have complex user settings that, by default, record, summarize, label, and email meeting information to all attendees. Regardless of the desires of the hosts and/or attendees, this information can be readily shared, even without the awareness of the AI bot’s owner. BCarbon firmly believes that all our stakeholders have the right to consent to this behavior, not just the stakeholders using the software.
- Stakeholder Engagement: BCarbon relies upon an actively engaged stakeholder body to help us make informed decisions and explore new ideas. If you are unable to attend meetings, we welcome emails and phone calls for additional information. Unfortunately,

AI tools can often encourage disengagement, which BCarbon is concerned may lead to less input from our stakeholders on critical decisions.

Moving forward, all AI bots will be removed from our meetings. If you feel that you may have a reason to be exempt from this overall rule, please contact us. Individual concerns regarding disability, accessibility, or other extenuating circumstances will be evaluated on a case-by-case basis. As always, summaries of the meetings will promptly be sent to all members, ensuring that those unable to attend are kept up to date with BCarbon's work.